

**Monadnock Regional School District  
Policy Committee Meeting Minutes  
April 30, 2019  
MRSD SAU Conference Room, Swanzey, NH**

1. **Public Comments:** There were no Public Comments.
2. **Approval of Minutes (4/3/19) MOTION:** K. Noonan **MOVED** to approve the April 3, 2019 Policy Committee Minutes as presented. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**
3. [Policy Log / Status Review](#)
  - a. **Pending First Read (Board Level)** (0)
  - b. **Pending Second Read (Board Level)** (5)
  - c. **Under Construction (with Committee)** (7)
    - i. **Referred to Administration**
      1. **GCOC - Evaluation of Administrative Staff**  
(referred on 10.3.18)
      2. **IA - Instructional Goals**  
(referred on 4.3.19)
      3. **IGA EA - Wellness** (Moved to Board on 3.5.19 but Recalled by for DOE Audit)
      4. **IGCD (IMBC) - Advanced College Placement: MOTION:** K. Noonan **MOVED** to retire Policy IGCD and to update Policy IMBC as presented by the NHSBA with the recommended edits from the administration. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**
      5. **JKAA - Child Restraint and Seclusion**  
(referred on 8.1.18)
      6. **JLCA - Physical Examination of Students: MOTION:** K. Noonan **MOVED** to update Policy JLCA as presented by the NHSBA with the recommended edits from the administration and to retire JLCA-R. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**
      7. **TBD - Drug/Alcohol testing for Van Drivers (employees)**  
(referred on 3.5.19)
  - d. **Referrals From Administration or Board** (0)
  - e. **Federal Grants Special Policy Audit**
    - i. **Book D: Fiscal Management (10):** S. Peters explained this groups of policies have been distributed State wide. The District is

required to have these policies and the administration will prepare the procedures.

1. **DAF-1 - Allowability:** The committee did not change Policy DAF-1.
2. **DAF-2 - Cash Management and Fund Control:** The committee changed the “Superintendent” to “Superintendent or his/her designee”.
3. **DAF-3 - Procurement:** The committee would recommend the discussed edits to this policy and eliminate the green area.
4. **DAF-4 - Procurement (Food Service):** There were no edits to DAF-4.
5. **DAF-5 - Conflict of Interest:** The edit is to change “Superintendent” to “Superintendent or his/her designee”.
6. **DAF-6 - Inventory Management:** The edit is to change “Superintendent” to “Superintendent or his/her designee” and to remove the words in the parenthesis in section C.
7. **DAF-7 - Travel Reimbursement:** The edit is to change “Superintendent” to “Superintendent or his/her designee”.
8. **DAF-8 - Accountability and Certifications:** The edit is to change “Superintendent” to “Superintendent or his/her designee”.
9. **DAF-9 - Time and Effort Reporting:** The edit is to change “Superintendent” to “Superintendent or his/her designee”.
10. **DAF-10 - Grant Budget Reconciliation:** There were no changes to DAF-10. **MOTION:** K. Noonan **MOVED** to adopt DAF and DAF-1 through DAF-10 as presented by the NHSBA with the committee edits and to bring to the full Board for approval. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**  
**MOTION:** K. Noonan **MOVED** to bring to the full Board Policy BGB, and to ask the full Board to waive the first read and second read requirements and to take action on the DAF Policies at the next full Board Meeting. (This will require a  $\frac{2}{3}$  vote). **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**

f. **NHDOE Federal Fiscal Monitoring Report (10)**

i. **Book B: Board Governance (2)**

1. **BCB - Board Member Conflict of Interest**

- 2. BIBA - School Board Conferences, Conventions, and Workshops
- ii. Book D: Fiscal Management **(7)**
  - 1. DA - Fiscal Management Goals/Priority Objectives
  - 2. DID - Inventories
  - 3. DJ - Purchasing
  - 4. DJB - Purchasing Procedures
  - 5. DKC - Expense Authorization/Reimbursement
  - 6. DM - Cash in School Buildings
  - 7. TBD - Time and Effort Policy/Procedure in accordance with 2 CFR 200.430
- iii. Book G: Personnel **(1)**
  - 1. GBEA - Staff Ethics/Conflict of Interest
- g. **Referrals from State/Fed/NHSBA/DOE (0)**
  - i. Book A: Foundations and Basic Commitments **(0)**
  - ii. Book B: Board Governance **(0)**
  - iii. Book D: Fiscal Management **(0)**
  - iv. Book E: Support Services **(0)**
  - v. Book G: Personnel **(0)**
  - vi. Book I: Instruction **(0)**
  - vii. Book J: Students **(0)**
  - viii. Book K: School-Community-Home Relations (0)

**h. Backlog - In Queue (42)**

- 4. Agenda for Next Meeting** - May 8, 2019, 5:30 SAU Conference Room
- 5. Public Comments:** There were no Public Comments.
- 6. Motion to Adjourn: MOTION:** K. Noonan **MOVED** to adjourn the meeting at 7:56 PM **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**

**Respectfully submitted,**

**Laura L. Aivaliotis**  
**MRSD Recording Secretary**